



2019  
ILLINOIS STUDENT  
MINISTRIES  
SUMMER  
INTERNSHIP  
APPLICATION



## **Thank you for your interest in pursuing a summer internship with Illinois Student Ministries.**

The Illinois Student Ministries Internship program exists to expose college students to different ministries at the district level. It will provide the opportunity to work closely with the ISM office staff, including our District Student Ministries Director, Chris Stanley.

Enclosed is an application, and all the necessary information to get your process started. Please be in prayer as God directs you and our office to whom the next ISM Interns will be. Should you have any questions throughout this process, please do not hesitate to contact us. The Internship move in date will be May 13, 2019, with the program running through July 29th. On-time arrival is REQUIRED!

The ISM Internship is a highly administrative position which will enable students to participate in the behind-the-scenes aspects of district level ministry, especially in youth and children's camps. Students should show a proficiency in basic computer programs such as Microsoft Word and Excel, and have the ability to learn new computer programs (i.e. the District Camp Software). Students should possess basic inter-personal skills and demonstrate professional telephone etiquette.

Some of the tasks students will be assisting with over the summer include (but are not limited to) the following:

- Assisting with administrative and creative aspects of Illinois district youth and children's camps.
- Assisting with administrative responsibilities in the ISM office.
- Assisting with other district-wide events when applicable.

Students applying to be an ISM Intern are required to complete an internship application along with a one page essay answering the following questions:

- Which area of ministry do you feel the Lord leading you to?
- What interests you about this internship?
- What do you feel you can contribute to ISM?
- What do you expect this internship to do for/in you?

Should your application progress, an interview will be scheduled with the District Student Ministries Director, Chris Stanley. All intern applicants must have a completed pastoral reference on file to be considered. Applicants will be notified of their acceptance no later than April 8th of the internship year. Please include a recent photograph and a copy of your insurance card along with the essay, pastoral reference and application.

*Applications may be submitted via email to [ilsmonline@idcag.org](mailto:ilsmonline@idcag.org) or mailed to:*

**Illinois Student Ministries**

*Attn: Internship Review  
17280 Lakeside Drive  
Carlinville, IL 62626*

*Applications must be submitted via email or **postmarked by April 1, 2019** to be considered.  
More information can be obtained by contacting our offices at 217.854.4641  
or via email at [ilsmonline@idcag.org](mailto:ilsmonline@idcag.org)*

Blessings on you and your summer plans!  
-THE ISM TEAM



# ISM Summer Intern Application

(Cont'd please type or print clearly)

I have the ability to  
(check appropriate box) .....

Yes, No problem	Most of the time	This can be an issue	I struggle	No Way

Represent Jesus, myself, ISM and the team in a positive way at all times in speech, attitude and action.....

Not complain when in stressful and fatiguing situations even when things are not the way I think they should be...

Display excellence in every area including response, dress, speech, punctuality, personal care and nutrition .....

Stay disciplined in attitude and action throughout the entire mission.....

Follow guidelines whether spoken, written or unwritten and whether I agree with them or not.....

See what needs to be done and do it even when I am not told to.....

Not draw unnecessary attention to myself through complaining, practical jokes, insisting on my own way, pouting or engaging in petty squabbles .....

Focus on the mission at hand and not be sidetracked by personal objectives, desires or problems .....

Be part of a team by contributing in any way possible even if it is new and/or outside of my "comfort zone" .....

ISM reserves the right to require interns to abide by a code of conduct that reflects the values and beliefs of The Illinois District Council of the Assemblies of God. Policies are explained in the internship packet that will be distributed upon arrival. Interns must adhere strictly to ISM policies and are subject to dismissal for disobedience. We require participants to be in good physical and mental condition. Applicants will be notified of their acceptance no later than April 8<sup>th</sup> of the internship year.

The information I have given ISM is accurate and true to the best of my knowledge. I also give ISM the right to use my picture, voice and/or testimony in any type of promotional or advertising materials.

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

# ISM INTERNSHIP PASTOR'S RECOMMENDATION

(Please Print Clearly)

Pastor, the individual you are recommending has applied for an ISM Internship. Serious consideration will be given to your evaluation of the applicant's character and fitness for internship. We need to know as much as possible about our applicants to make fair appraisals of their qualifications. We encourage openness and honesty regarding the candidate.

Church Name \_\_\_\_\_ Pastor's First & Last Name \_\_\_\_\_

Church Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Telephone No. \_\_\_\_\_

Applicant Name \_\_\_\_\_

How long have you know the applicant? \_\_\_\_\_

How well do you know the applicant?

By Name       Fairly Well       Very Well

To your knowledge, has the applicant had a salvation experience?

Yes       No

Have you ever had reason to question the applicant's morals?

Yes       No      If yes, please provide a brief explanation on a separate page.

What is the activity or role of the applicant in your church?

Briefly describe the applicant's personality \_\_\_\_\_

Is the applicant physically, mentally and spiritually prepared to participate in a summer internship setting?

Yes       No      If no, please provide a brief explanation on a separate page

Based on the above information, the applicant is:

Strongly Recommended       Recommended       Recommended with Reservation

The information I have provided to ISM regarding this applicant is accurate and true to the best of my knowledge.

Pastor's Signature \_\_\_\_\_ Date \_\_\_\_\_

Please complete the above reference form and mail or fax to:

ISM  
Summer Internship  
PO Box 620  
Carlinville IL 62626

Fax  
(217)854-4635  
Attn: Summer Internship  
Applicant's Name